

### Assessment Brief

<b>Program</b>	Bachelor of Applied Social Science
<b>Subject</b>	Developing Social Policy
<b>Subject code</b>	SOC 103A
<b>Name of assessment</b>	Assessment 2: Report on Policy Process
<b>Length</b>	1500 words
<b>Learning outcomes addressed by this assessment:</b>	This assessment examines students on learning outcomes A, b, d.
<b>Submission Date:</b>	Week 6
<b>Lecturer Name</b>	Sadia Niyakan-Safy
<b>Assessment brief summary:</b>	<b>Report on the key stages of the policy process.</b>
<b>Total marks</b>	100 marks
<b>Weighting</b>	30%

Students are advised that **any submissions past the due date incur a 10% penalty per day**, calculated from the total mark e.g. a task marked out of 40 will incur a 4 mark penalty per day.

**Please note: you must attempt all tasks in a subject to be eligible to pass the subject.**

More information, please refer to the *Academic Progression Policy* on <http://www.think.edu.au/about-think/think-quality/our-policies>.

### Assessment Description:

Research and write a report on the policy process using Australia's Mandatory Detention policy as your policy for review. Utilizing your knowledge of the policy process and stages of policy formulation and implementation, critically discuss how this policy was planned, formulated and implemented. Explain whether any allowance has been made for the systematic evaluation of the policy.

Pay particular attention to the issues of empowerment and participation during this process, and to equality, justice and fairness. If social policy is meant to produce greater equality, and to promote justice and fairness in society, explain whether this policy fulfills this objective.

### Marking Criteria:

	<b>Max. in category</b>	<b>Your points</b>
Word count, readability, and structure	10/100	
Correct use of referencing style both in-text and in end reference list	10/100	
Clear and well-structured discussion of the key stages of the policy process in relation to the chosen policy	40/100	
Discussion of issues related to empowerment, participation and arrangements made for the evaluation of the policy. The student should also engage in a critical review of the policy and its effects.	40/100	
<b>Total:</b>	<b>100/100</b>	
<b>Percentage Mark:</b>	<b>/30%</b>	
<b>Comments:</b>		

## **Notes for assignments**

Please note essays should be written in font **Times New Roman with font size 12**. All references should comply with the **APA 6<sup>th</sup> Edition referencing guide**.

**All papers that are late without an approved extension will be penalized by 10% per day of the total possible marks for that assessment.**

**Marks will be deducted for failure to adhere to the word count – as a general rule you may go over or under by 10% of the stated length.**

**Students must attempt all assessments in the course to be eligible to pass the unit.**

This assignment will incorporate a formal introduction, main points and conclusion; The work must be fully referenced with in-text citations and a reference list at the end. We recommend you work with the **APA 6<sup>th</sup> Edition Referencing Guide** to ensure that you reference correctly. Correct academic writing and referencing are essential tasks that you need to learn. We recommend a minimum of ten references, unless instructed differently by your lecturer/tutor. Unless specifically instructed otherwise by your lecturer, any paper with less than ten references may be failed. Work that includes sources that are not properly referenced will not meet level 100 requirements and will be penalized.

The assessment **MUST** be submitted electronically in **Microsoft Word format**. Other formats may not be readable by markers. Please be aware that any assessments submitted in other formats will be considered LATE and will lose marks until it is presented in Word.

## **Notes for referencing:**

High quality work must be fully referenced with in-text citations and a reference list at the end. We recommend you work with the APA 6<sup>th</sup> Edition Referencing Guide to ensure that you reference correctly. Correct academic writing and referencing are essential tasks that you need to learn.

References are assessed for their quality. You should draw on quality academic sources, such as books, chapters from edited books, journals etc. Your textbook can be used as a reference, but not the Study Guide and lecturer notes. We want to see evidence that you are capable of conducting your own research. Also, in order to help markers determine students' understanding of the work they cite, all in-text references (not just direct quotes) must include the specific page number/s if shown in the original. Before preparing your assignment or own contribution, please review this YouTube video by clicking on the following link:

[Plagiarism: How to avoid it](#)

You can search for peer-reviewed journal articles, which you can find in the online journal databases and which can be accessed from the library homepage. Wikipedia, online dictionaries and online

encyclopedias are acceptable as a starting point to gain knowledge about a topic, but should not be overused – these should constitute no more than 10% of your total list of references/sources. Additional information and literature can be used where these are produced by legitimate sources, such as government departments, research institutes such as the NHMRC, or international organisations such as the World Health Organisation (WHO). Legitimate organisations and government departments produce peer reviewed reports and articles and are therefore very useful and mostly very current. The content of the following link explains why it is not acceptable to use non-peer reviewed websites: [Why can't I just Google?](#) (thanks to La Trobe University for this video).